

**UNITED STATES BANKRUPTCY COURT  
FOR THE NORTHERN DISTRICT OF WEST VIRGINIA  
CM/ECF**

**(Case Management/Electronic Case Files)  
ELECTRONIC FILING REGISTRATION FORM**

To register for an account on the Court's CM/ECF System, so that you may electronically file pleadings with the Court, please provide the information requested below:

Name: \_\_\_\_\_

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Firm

Name: \_\_\_\_\_

Firm

Address: \_\_\_\_\_

Voice Phone

Number: \_\_\_\_\_

Fax

Number: \_\_\_\_\_

Preferred

Login: \_\_\_\_\_

Preferred Password: \_\_\_\_\_

Contact Name(s) and phone number(s) of a Paralegal or Secretary who will be using your login and password: \_\_\_\_\_

\_\_\_\_\_

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**\*\*Please Note \*\***

**Before we will add you to the system you must submit:**

**1.) The Email Notification Form and 2.) If you are certified in another Court and did not attend our training, submit a copy of your certification from that Court (Not necessary for SDWV trainees).**

By signing below, you agree that you have reviewed the Attorney Manual for the Northern District of West Virginia and agree to follow our procedures.

Signature:\_\_\_\_\_

Date:\_\_\_\_\_